



New Student Readiness Checklist

We are so excited to have you join our family at Saint Joseph's College of Maine. Please follow the checklist below to make sure you have everything completed before starting your academics with us this Fall!



Before New Student Orientation

Deposit to SJC

It's time to make it official! Please submit your deposit to SJC in order to complete all items on this checklist.

[Due: May 1, 2026 - Click here!](#)

Identify Your Student ID Number

You will need this information moving forward! Your student ID number can be found on your acceptance letter to SJC. If you are having trouble locating it, please contact Admissions.

Register for New Student Orientation

All students should register for New Student Orientation, an overnight event that introduces you to life as a Monk! There will also be two days of activities for family members.

[Due: June 21, 2026 - Click here!](#)

Download Guidebook

All students and families attending New Student Orientation should download Guidebook, a mobile application that will hold important information including the event schedule, information about the Orientation Leaders, and campus resources.

[Due: June 21, 2026 - Coming soon!](#)

Contact Information

Office of Admissions
(207) 893-7744
admissions@sjcme.edu

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Office of Admissions
(207) 893-7744
admissions@sjcme.edu

Contact Information

New Student Orientation
(207) 893-7561
orientation@sjcme.edu

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New Student Orientation
(207) 893-7561
orientation@sjcme.edu



Complete Health Center Forms

All Health Center forms must be submitted directly to the Health and Wellness Center via the links on the Health Center website. You are required to enroll or waive the SJC Health Insurance.

[Due: June 21, 2026 – Click here!](#)



Financial Aid Requirements

All students must make sure they have fulfilled all requirements for any financial aid. This includes the Master Promissory Note (MPN) and Loan Entrance Counseling; if applicable, at studentaid.gov. Students can inquire about this with the Office of Financial Aid.

[Due: June 21, 2026 – Click here!](#)



Submit Final Transcripts

You must request that your final/official high school and/or college transcript(s) (for transfer and/or dual enrollment courses) be sent to Saint Joseph's College of Maine. These can be emailed to Admissions or mailed to SJC at 278 Whites Bridge Road, Standish, ME 04084 (Attn: On-Campus Admissions). Request AP score reports from the College Board be sent to Saint Joseph's College of Maine.

[Due: June 21, 2026](#)



Log into Your SJC Email

All students should log in and become familiar with their SJC email addresses. Students will receive email instructions on how to access their SJC email from donotreply@sjcme.edu in early June.

[Due: June 21, 2026](#)



Submit Student ID Photo

All students should submit a photo of themselves for their SJC Student ID. You must sign in using your SJC email address.

[Due: June 21, 2026 – Click here!](#)

Contact Information

Health and Wellness Center
(207) 893-6634
healthcenter@sjcme.edu

Contact Information

Office of Financial Aid
(207) 893-6612
finaid@sjcme.edu

Contact Information

Office of Admissions
(207) 893-7744
admissions@sjcme.edu

Contact Information

IT Department
iteam@sjcme.edu

Contact Information

Campus Safety
(207) 893-6687
sjcsecurity@sjcme.edu

After New Student Orientation



Roommate Selection and Roommate Matching Form

Students should complete the Roommate Selection Form or Roommate Matching Form if they are planning to live on campus. Housing assignments will be shared after New Student Orientation.

[Due: July 17, 2026 – Click here!](#)



Bed Lofting Forms

All students should complete the Bed Lofting Form if they are interested in having their bed lofted upon moving into their room.

[Due: July 17, 2026 – Click here!](#)



Enroll or Waive Student Health Insurance

All students will be required to enroll or waive the SJC Health Insurance by July 17, 2026. More information will be provided as soon as it becomes available.

[Due: July 17, 2026 – Click here!](#)



Settle Your Student Bill

All students must make sure their payment is all set for the Fall semester. Bills can be paid online on Campus Cafe or by contacting the Office of Student Accounts.

[Due: July 17, 2026 – Click here!](#)

Contact Information

Office of Residential Living
(207) 893-6603
resliving@sjcme.edu

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Office of Residential Living
(207) 893-6603
resliving@sjcme.edu

Contact Information

Health and Wellness Center
(207) 893-6634
healthcenter@sjcme.edu

Contact Information

Office of Student Accounts
(207) 893-7732
studentaccounts@sjcme.edu





Purchase Textbooks

Students should review what textbooks are needed for the Fall semester and purchase textbooks before classes begin in August.

[Due: August 20, 2026 – Click here!](#)

Contact Information

MBS Direct
(800) 325-3252



Vehicle Registration

If you are planning to have a vehicle on campus, you must be sure to register it. Fill out the Online Parking Permit Form online before classes begin in August.

[Due: August 20, 2026 – Click here!](#)

Contact Information

Campus Safety
(207) 893-6687
sjcsecurity@sjcme.edu



Meet your classmates and learn more about Saint Joe's!
@sjc.2030

For more information, please visit
www.sjcme.edu/orientation or email orientation@sjcme.edu.

