

New Student Readiness Checklist

We are so excited to have you join our family at Saint Joseph's College of Maine. Please follow the checklist below to make sure you have everything completed before starting your academics with us this Fall!

Before New Student Orientation



Deposit to SJC

It's time to make it official! Please submit your deposit to SJC in order to complete all items on this checklist.



Register for New Student Orientation

All students should register for New Student Orientation, an overnight event that introduces you to life as a Monk! Students are invited to spend the night on campus and families are encouraged to attend during the day on Tuesday of New Student Orientation.



Due: June 20, 2025 - Scan the QR Code



Download Guidebook

All students and families attending New Student Orientation should download Guidebook, a mobile application that will hold important information including the event schedule, information about the Orientation Leaders, and campus resources.



Due: June 20, 2025 - Scan the QR code



Submit Student ID Photo

All students should submit a photo of themselves for their SJC Student ID.



Due: June 20, 2025 - Scan the QR Code



**Saint
Joseph's
College
of Maine**

Contact Information

Office of Admissions
(207) 893-7744
admissions@sjcme.edu

Contact Information

Office of Admissions
(207) 893-7744
admissions@sjcme.edu

Contact Information

New Student Orientation
(207) 893-7561
orientation@sjcme.edu

Contact Information

IT Department
(207) 893-7851
iteam@sjcme.edu



Complete Health Center Forms

All Health Center forms must be submitted directly to the Health and Wellness Center via the links on the Health Center website. All forms are currently available and can be found by scanning the QR code.



Due: June 20, 2025 - Scan the QR Code



Financial Aid Requirements

All students must make sure they have fulfilled all requirements for any financial aid. This includes the Loan Agreement Form (MPN) and Direct Loan Counseling; if applicable. Students can inquire about this with the Office of Financial Aid.



Due: June 20, 2025 - Scan the QR Code



Submit Final Transcripts

You must request that your final/official high school and/or college transcript(s) (for transfer and/or dual enrollment courses) be sent to Saint Joseph's College of Maine. These can be emailed to Admissions or mailed to SJC at 278 Whites Bridge Road, Standish, ME 04084 (Attn: On-Campus Admissions). Request AP score reports from the College Board be sent to Saint Joseph's College of Maine.

Due: June 20, 2025

At New Student Orientation



Log Into Your SJC Email

All students should log in and become familiar with their SJC email addresses. Students will receive email instructions on how to access their SJC email in June and Orientation Leaders will review using your SJC email at New Student Orientation.



Roommate Selection and Roommate Matching Form

Students should complete the Roommate Selection Form or Roommate Matching Form if they are planning to live on campus. Housing assignments will be shared after New Student Orientation.



Due: July 18, 2025 - Scan the QR Code

Contact Information

Health and Wellness Center
(207) 893-6634
healthcenter@sjcme.edu

Contact Information

Office of Financial Aid
(207) 893-6612
finaid@sjcme.edu

Contact Information

Office of Admissions
(207) 893-7744
admissions@sjcme.edu

Contact Information

IT Department
(207) 893-7851
iteam@sjcme.edu

Contact Information

Office of Residential Living
(207) 893-6603
resliving@sjcme.edu



After New Student Orientation



Settle Your Student Bill

All students must make sure their payment is all set for the Fall semester. Bills can be paid online or by contacting the Office of Student Accounts.

Due: July 14, 2025 - QR Code coming soon!



Bed Lofting Forms

All students should complete the Bed Lofting Form if they are interested in having their bed lofted upon moving into their room.



Due: July 18, 2025 - Scan the QR Code



Enroll or Waive Student Health Insurance

All students will be required to enroll or waive the SJC Health Insurance by August 1, 2025. More information will be provided as soon as it becomes available.

Due: August 1, 2025 - QR Code coming soon!



Purchase Textbooks

Students should review what textbooks are needed for the Fall semester and purchase textbooks before classes begin in August.



Due: August 22, 2025 - Scan the QR Code



Vehicle Registration

If you are planning to have a vehicle on campus, you must be sure to register it. Fill out the Online Parking Permit Form online before classes begin in August.



Due: August 22, 2025 - Scan the QR Code

Contact Information

Office of Student Accounts
(207) 893-7732
studentaccounts@sjcme.edu

Contact Information

Office of Residential Living
(207) 893-6603
resliving@sjcme.edu

Contact Information

Health and Wellness Center
(207) 893-6634
healthcenter@sjcme.edu

Contact Information

MBS Direct
(800) 325-3252

Contact Information

IT Department
(207) 893-7851
iteam@sjcme.edu



Meet your classmates and learn more about Saint Joe's!
[@sjc.2029](#)

For more information, please visit
www.sjcme.edu/orientation or email orientation@sjcme.edu.

